

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and life-long learners.*

Board of School Directors

Daniel K. Snyder, Esq. President
Mrs. Joanne E. McCready, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Jana R. Barnett, Esq.
Mr. David M. Deem
Mr. Randall E. Hinsey, Jr.
Mr. John A. Larkin
Mrs. Lynn T. Sakmann
Dr. Robert J. Shuttlesworth

Non Members

Mr. Arthur J. McDonnell, Board Secretary
Dr. Janet E. Kennedy, Assistant Superintendent
Dr. Shelly M. Riedel, Assistant Superintendent

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD MEETING

Monday, October 23, 2006 – 7:30 P.M.
Community Board Room

OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- Board Work Session – Monday, November 13, 2006, 6:00 p.m.
- Regular Board Meeting – Monday, November 20, 2006, 7:30 p.m.
- Reorganization – Wednesday, December 6, 2006, 7:30 p.m.

PRESENTATIONS

- Wyomissing Square Development
Jeff Hettinger
- Quest EAP and Behavioral Health
Lisa Frey

**October 23, 2006 Board Meeting
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BOARD LIAISON REPORTS

Board Liaison Reports/Additional Meeting Reports

- Personnel – Mr. Larkin/Mr. Fitzgerald
- Community Relations – Mrs. Sakmann/Mr. Hinsey
- Curriculum – Mrs. Sakmann
- Finance – Dr. Shuttlesworth/Mr. Larkin
- Facilities – Mr. Deem/Mr. Hinsey
- Athletics – Mrs. McCready
- Technology – Mrs. Sakmann/Mr. Fitzgerald
- Policy – Mrs. Barnett
- Berks Career & Technology Center – Mr. Snyder
- Berks County Intermediate Unit – Mr. Snyder
- Earned Income Tax – Mrs. McCready
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Larkin/Dr. Shuttlesworth/Mr. Hinsey

MINUTES

- I. Approve Board Meeting Minutes
 - Minutes of September 18, 2006 Board Work Session

BOARD MOTION

Move that the Board of School Directors approve the minutes of the above-listed meetings.

PERSONNEL

- I. October 23, 2006 Personnel Report and Addendum (Report and addendum enclosed as part of Board packet.)

BOARD MOTION

Move that the Board of School Directors approve the Personnel Report and Addendum items.

CURRICULUM

- I. PSSA Testing Data for 2005-06 – Dr. J. Kennedy & Dr. S. Riedel

FINANCE/BUSINESS OFFICE

- I. Approve Financial Reports for September 2006 - Reports are provided to the Board and will be included with the official minutes.

BOARD MOTION

Move that the Board of School Directors approve the Finance/Business Office items.

FACILITIES

SUPERINTENDENT’S OFFICE

- I. Adoption of Policies –
 - 112 – Guidance Counseling
 - 127 – Assessments
 - 130 – Homework
 - 217 – Graduation Requirements
 - 221 – Dress and Grooming

- II. Employee Assistance Program (EAP)

Background Information: Several EAP vendors were contacted after our discussion at the September work session and were evaluated using several key factors detailed on the attached EAP evaluation sheet. After our research was completed, one firm stood out, Quest EAP and Behavioral Health. We are recommending Quest for your approval as the 06/07 EAP provider to the District at cost of \$4,680 per year prorated in the first year. Lisa Frey, Senior Account Executive of Quest will be presenting an overview of the firm and its services to the District.

- III. Curriculum Presentation

- IV. Approve Settlement Agreement in the amount of \$23,802.

Background Information: The Agreement is for one elementary student ID202366 to attend The Hillside School in Macungie, PA. The agreement includes tuition for 2006-07, legal fees, and evaluation costs. Transportation will be provided via Wyomissing Area School District van each school day.

- V. Approve Contract with Keppley Behavioral Consulting, Inc., Sharon Keppley, verbal behavioral consultant for the autistic support classrooms.

Background Information: The agreement includes consultation for the new autism support classroom for two hours per week for the remainder of the 2006-07 school year at the contracted rate of \$680 per month. Also, consultation for a student for 2 hours per month at the contracted rate of \$170 per month. Contracted services should not exceed \$8,000 for the 2006-07 school year.

- VI. Approve Assistant Principal Position at Wyomissing Hills Elementary Center (Materials in support of this position will be provided on Monday, Oct. 23, 2006.)

- VII. Approve New Co-Curricular Activity – Ballroom Dancing (Proposal included as part of work session packet.)

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- VIII. Approve Co-Curricular Activity Appointment – **Rose Sneeringer**, Ballroom Dance Club Advisor, 12 points, \$954, effective the 2006-07 school year.

BOARD MOTION

Move that the Board of School Directors approve the Superintendent's Office Report items.

ADMINISTRATIVE REPORT

- I. Treasurer's Report

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

Wyomissing Area School District
Personnel Report
October 23, 2006 Board Meeting

- I. Approve Professional Staff Resignation – **Gail Porrazzo**, Instructional Support Teacher at Wyomissing Hills Elementary Center, effective date to be determined.
- II. Approve Support Teachers – **Jane Ney** and **Jodi Wirebach**, support teachers for Patricia Carfagno, LTS at West Reading Elementary Center, with a \$250 stipend each for the 2006-07 school year.
- III. Ratify Support Staff Appointments –
 - a. **Joyce Myers**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, 32.5 hours per week at \$9.31 per hour, during the school year, effective October 3, 2006, pending receipt of all necessary documents.
 - b. **Terisita Gallegos-Rosa**, part-time Teacher’s Instructional Aide at Wyomissing Hills Elementary Center, 3 hours per day at \$8.87 per hour, during the school year, effective October 16, 2006, pending receipt of all necessary documents.
 - c. **Creeda Kurowski**, part-time Food Service Worker at the Jr./Sr. High School, 6.25 hours per day at \$8.04 per hour during the school year, effective October 12, 2006, pending receipt of all necessary documents.
- IV. Ratify/Approve Support Staff Resignations –
 - a. **Marjorie Stevelton**, part-time Food Service Worker at the Jr./Sr. High School effective October 4, 2006.
 - b. **Carrie Jalbert-Berry**, part-time Food Service Worker at the Jr./Sr. High School effective October 4, 2006.
 - c. **Janeen Ebert**, part-time Food Service Worker at the Jr./Sr. High School effective September 25, 2006.
 - d. **Helen McCall**, Secretary to the Elementary Principal at the West Reading Elementary Center effective September 29, 2006.
 - e. **David Suchoza**, Grounds Foreperson, effective October 12, 2006.
 - f. **Kathleen Macbeth**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, effective October 13, 2006.
 - g. **Heather Hefty**, Staff Accountant, effective November 20, 2006.
- V. Ratify Change in Resignation Date – The resignation of **Evelyn Gechter**, part-time Food Service Worker at the Jr./Sr. High School, was approved on August 28, 2006, to be effective September 30, 2006. She will continue to be employed until a replacement is hired and a new resignation date will be determined.

Personnel Report

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- VI. Ratify/Approve Unpaid Leave for Support Staff –
- a. **Sharon Riegel**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, unpaid leave September 20, 21, and 22, 2006.
 - b. **Sherry Larrick**, full-time Teacher’s Instructional Aide at West Reading Elementary Center, unpaid leave October 30, 31, November 1, 2 & 3, 2006.
 - c. **Cheryl Davis**, part-time Teacher’s Instructional Aide at Wyomissing Hills Elementary Center, unpaid leave November 6, 7, 8, 9 & 10, 2006.
- VII. Ratify Volunteer Assistant for Band – **Bill Benamati**, effective beginning the 2006-07 school year.
- VIII. Ratify Homebound Instructor – **John Yoder, Jr.**, to provide homebound instruction for one secondary student, ID #203163, for a maximum of 5 hours per week, effective September 1, 2006, for approximately two months, at the approved contracted rate.
- Background information: Mr. Yoder will share the duties with previously approved instructors, Kathy Kampe and Rita Smith.*
- IX. Approve After-School Reading/Math Support Program Instructors at West Reading Elementary Center – The following teachers will provide a maximum of 20 hours of after school instruction beginning October 26, 2006, at the contracted rate of \$30.50 per hour. Certified teaching staff may serve as substitutes for this program if needed.
- a. **Rita Tomashitis** – 5th grade math
 - b. **Bridgette Rothermel** – 6th grade math
 - c. **Andrea Bensusan** – 6th grade reading
 - d. **Kelly Ferrandino** – 5th grade reading
- X. Approve Supplemental Athletic Appointments –
- a. **Andrew Hoffert**, Varsity Boys’ Volleyball Head Coach, 38 points, \$3,021, effective spring 2007.
 - b. **Joseph Alcaro**, Varsity Softball Head Coach, 43.5 points, \$3,458, effective spring 2007.
- XI. Approve Winter Athletic Coaches for 2006-07
(List provided as part of work session Board packet.)

Personnel Report

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- XII. Approve Department Chair Stipend – An annual stipend of \$1,750 to be paid to the following department chairs:
- a. **Matthew Babiarz**, Health & Physical Education
 - b. **Crisanne Bansner**, Mathematics
 - c. **James Comerford**, English
 - d. **Shirley Gashi**, Science
 - e. **Maria Gernert**, World Languages
 - f. **Melissa Kreps**, Guidance
 - g. **Sharon Luyben**, Music
 - h. **Jennifer Mangold**, Social Studies
 - i. **Curtis Minich**, Technology
 - j. **Jennifer Trani**, Art
 - k. **Margaret Houser**, Special Education
- XIII. Approve District volunteer list.
- XIV. Approve substitute list for professional/support staff.

Wyomissing Area School District
Addendum to Personnel Report
October 23, 2006 Board Meeting

- I. Ratify Professional Staff Appointment – **Heidi Stobbart**, emergency extended assignment as a substitute for Walter Wojcik, German Teacher at the Jr./Sr. High School, based on B, Step 4, prorated at 60%, \$127.18 per day, with no benefits, effective October 5, 2006.
- II. Approve Support Staff Appointment – **Diana Kissling**, part-time Food Service Worker at the Jr./Sr. High School, 6.5 hours per day at \$11.06 per hour during the school year, effective October 23, 2006, pending receipt of all necessary documents.
- III. Approve Supplemental Appointment – **Peter Beck**, Auditorium Production Coordinator, effective October 23, 2006, with a stipend of \$2,500.
- IV. Ratify/Approve Unpaid Leave for Support Staff –
 - a. **Krista Mazur**, Special Education Aide at Wyomissing Hills Elementary Center, effective September 28, 29, and October 2, 2006.
 - b. **Joan Brenner**, District Substitute Caller, effective January 2, 3, 4, and 5, 2007.
- V. Ratify/Approve Supplemental Athletic Appointments –
 - a. **Carey Manzollilo**, Varsity Field Hockey 2nd Assistant Coach, 18 pts. \$1,431 prorated effective September 29, 2006, at \$26.50 per day for 14 days or \$371.
 - b. **Andrew Siggins, Jr.** High Boys' Basketball Assistant Coach, 18 pts., \$1,431, effective the 2006-07 school year.
- VI. Approve After-School Reading/Math Support Program Instructors at Wyomissing Hills Elementary Center – The following teachers will provide a maximum of 20 hours of after-school instruction beginning October 24, 2006, at the contracted rate of \$30.50 per hour. Certified teaching staff may serve as substitutes for this program if needed.
 - a. **Kelly Setley**, 3rd grade math
 - b. **Jill Romanies**, 4th grade math
 - c. **Andrea Boerger**, 2nd grade reading
 - d. **April Bergen**, 2nd grade reading
 - e. **Kara Les**, 3rd grade reading
 - f. **Karen Sichak**, 4th grade reading

Wyomissing Area School District
Addendum #2 to Personnel Report
October 23, 2006 Board Meeting

- I. Approve Professional Staff Appointment – **Robert Wolfrum**, interim Student Dean at the Jr./Sr. High School, to replace Michael Mitchell, Jr., at the rate of \$250/day, with no benefits, effective October 30, 2006.
- II. Approve Unpaid Leave for Support Staff – **Sylvia Kolesnik**, Custodian at the Jr./Sr. High School, effective October 24, 25, 26, 27, and 30, 2006.
- III. Ratify Support Staff Resignation – **Ryan Button**, Weight Room Supervisor, effective October 20, 2006.